

# *ESTIMATE for recording and production services*

5/7/2012

To: **Althea Brooks**, Director, Lifelong Learning

 Office of Engagement University of Virginia

 Specifics:

* + Record three events at Reunions Weekend 2012
	+ Produce podcasts for use by Office of Engagement
	+ Post audio to iTunes U

**Wordcast Contract #:** UVA857767

The cost of recording this events is $450

Details:

June 1 at 11:00 am to 12:15 pm - Health Care Reform

June 1 at 1:00 to 2:15 pm - Mark Thompson

June 1 at 3:00 to 4:15 pm - Elizabeth Varon

*A detailed work plan will be prepared in advance of the event.*