

# *ESTIMATE for recording and production services*

3/31/2011

To: **Althea Brooks**, Alumni Education

 Office of EngagementUniversity of Virginia

 Specifics:

* + Record several events at Black Alumni Weekend on April 1 & 2, 2011
	+ Post audio to iTunes U

**Wordcast Contract #:** UVA857767

The cost of recording this events is $600

Details:

The following events will be recorded:

Friday, April 1, 11:15 am- 12:30 pm in Maury 209 Our University: The Black Alumni Experience (ALUMNI)

Friday, April 1, 2:15 - 3:30 pm in Maury 209 Our University: Today's Black Student Experience (ALUMNI)

Saturday April 2 at 9:00 in Alumni Hall - Fifty Years of Wonder: Reflections on a Great American

Saturday, April 2, 10:30 - Gilmer Hall - (ALTHEA) \* - for this event, Mr. Edds will be fitted with a wireless microphone.